

OPEN CALL TO (2) ITALIAN VOLUNTEERS FOR LONG TERM EVS PROJECT IN TURKEY

Title of the Project: Youth Participation at Youth Center

Dates of the Activity: 01.03.2016 – 31.08.2017 and 01.09.2018 - 31.02.2017

Number of Volunteers: 2 volunteers

Gender of Volunteers: 1 female and 1 male

Hosting & Coordinating Organization: Volunteer Movement - Bursa, Turkey

Partner Countries: Italy and Austria

1. RIGHTS AND RESPONSIBILITIES FROM EACH ORGANISATION AND THE VOLUNTEER

Rights

- The volunteer has the right to be properly trained for his/her EVS experience.
- The volunteer's duties must include an element of non-formal education.
- The volunteer must not be compelled to participate in activities against his/her principles unless previously agreed upon.
- The volunteer has the right to two days off a week and two days' vacation per one month service.
- The volunteer could finish his/her project before the established time if he/she had a good reason.
- At the end of the project, the volunteer has the right to a certificate that will testify the skills and experience he/she has acquired along the project (Youthpass).

Responsibility

- The volunteer must read and sign the Partnership Agreement.
- The volunteer must inform the sending and hosting organisation of the exact dates of arrival and departure.
- The volunteer must inform the sending organisation of any circumstances that may have any influence over his/her compatibility/aptitude for some EVS projects.
- The volunteer must take responsibility for providing the sending organisation all his/her health information.
- The volunteer must respect all the organising policy of the host organisation.
- The volunteer must not behave in such a manner as to take the risk to be injured or any other risk that would put his/her life and health in danger.
- The volunteer must comply with the terms of the Partnership Agreement.
- The volunteer is expected to be reliable, he/she should inform the appropriate person of his/her intention to give up the EVS project.
- The volunteer must inform his/her mentor of his/her whereabouts for the whole of the EVS project.
- The volunteer must attend all trainings completely which could be giving as a task by the hosting organization during the project.
- The volunteer has a responsibility towards the hosting organisation, and therefore he/she should adapt to its circumstances and carry out the agreed duties.

- The volunteer is supposed to write a blog or create vlog channel to inform other young people about his/her experience in Turkey and also European Opportunities in Erasmus+.
- The volunteer must give the all necessary and originals documents to the coordinating organization which is related to the project, such a his/her mobility or personal documents.

ITEMS	CONDITIONS	TOTAL
Pocket Money	80 €	80 € x 6 months = 480 € (each volunteer)
Food Allowance	Complete allowance will be transferred to the local bank account of the volunteers and will be paid at the begining of each month	Including the pocket money, volunteers will be receiving food allowance monthly
Local Transportation	To reach the office or activity place, the volunteers will receive public travel card if the vehicle use is a need. Charged public travel card will be giving or the money will be transferred into volunteers' bank account.	

2. VOLUNTEER DUTIES AND PRACTICE ORGANIZATION

This program is a draft and planned program in the application process. These activities and topics of the project will be quite similar during the project. But this schedule and the activity' terms might be flexible and changing regarding the terms of organization's plan and holidays. Volunteer will receive the weekly schedule from the Project Coordinator.

Description of the Role and Tasks of the Volunteer

The role of the volunteer is supporting local and international activities of Volunteer Movement in the field of youth participation and youth policy. Creating an intercultural atmosphere in local, adding a international dimension to local activities and giving learning opportunities in European Awareness and European Citizenship in local, will be main elements of the project and its activities.

And also taking part of youth information activities such as making European opportunities more apparent for youngster and creating awareness to take advantage of these opportunities.

Tasks:

- To attend workshops, meetings, seminars.
- To attend the On-Arrival Training and other trainings.
- To create some documentaries/presentations regarding cultural events.
- To create some documentaries/presentations on local events regarding youth organizations and local communities in Bursa.
- To develop alternative activities of spending free time for youth.
- To create of a presentation about EVS activities.
- To assist young people upon information requests on European Opportunities.
- To help coordinators in current exchange projects.
- To help coordinators for organizing social events/workshops for youth.
- To developing and implementing activities for youth.
- To develop outdoor activities especially workshops.

Besides all these, the volunteer is encouraged to come with new ideas, youth initiative, youth exchanges, or other kind of projects which can be suitable with hosting organization.

Drafted Weekly Plan

Mentor Meeting and Weekly Planning Meeting is not mentioned in the drafted weekly plan. Those meetings will be included and take a part of activities mentioned in the table.

According to weekly plan of host organization, some activities could be realized on weekends or between 19.00 - 21.00. If there is such changes, activity plan will be changed at least one week ago with volunteers.

Time Table	Monday	Tuesday	Wednesday	Thursday	Friday
10.00 - 13.00	Preparing Materials for the Activity	Turkish Class	Personal Blog & Content Writing related to EVS and related activities	Preparing Materials for the Activity	Turkish Class
13.00 - 14.00	Lunch				
14.00 - 18.00	Activity	Workshop	Activity	Workshop	Documentation, reporting, and office work

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3. PRACTICAL INFORMATION

PRACTICAL ARRANGEMENTS THROUGHOUT THE STAY OF ALL VOLUNTEERS

- **WORKING HOURS:** The volunteers will work a maximum of 7 hours per day. Working hours are usually between 10.00 - 18.00. Volunteers will have one hour break for lunch.
- **HOLIDAYS:** The volunteers will have two days off in a week. Office is generally working weekdays and sometimes on Saturday. Volunteers will have a day free in the weekdays when the work has done on weekends.
- **FOOD:** Food costs will be covered by hosting organization as it's mentioned above
- **ACCOMMODATION:** They will be accommodated in a well furnished house for volunteers. They will have personal place in the shared room of 2 volunteers or will have a room for one person. They will need to share kitchen and bathroom with home mates.
- **LANGUAGE SUPPORT:** The volunteers will receive Turkish language classes. Language classes will be given by Turkish volunteers.
- **TRAINING AND SUPPORT:** There will be organized training and support for the volunteers for each of their activities if the volunteers feel need for it.
- **LOCAL TRANSPORT:** If the vehicle usage is necessary to reach the office or project place, public travel card will be providing to the volunteers. The volunteers may come to work by foot if the accommodation is in the neighbourhood of the office. Arrangements will be done as it's mentioned above.

4. CONTACT

Please send your Europass CV and Motivation Letter to hosting organization in Turkey and sending organization in Italy.

Hosting Organization in Turkey

Sertac Sipka

sertac@gonulluhareketi.org

Volunteer Movement

www.gonulluhareketi.org

Sending Organization in Italy

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